

## **Anclote High School Student Planner & Expectations – Key Points**

### **Dances & Guests**

Formal high school dances (Homecoming and Prom), may be attended by Anclote students and their guests who are enrolled in another Pasco County School. Guests who are not Anclote students must be registered and approved by the administration no later than the designated deadline for each event. Students must comply with attendance requirements and must not have any Level 2 or Level 3 referrals in order to attend school sponsored dances. In school dances are restricted to Anclote students only. All students attending dances, from Anclote High School or another Pasco County School, must have a valid ID (license or school issued picture ID). The Pasco County Code of Student Conduct is in effect at all times at all student activities. It is the Anclote High School student's responsibility to make certain that guests are aware of, and comply with, school rules.

### **Deliveries to Students**

Students may not receive deliveries of food or other products to school from restaurants or outside vendors. Parents who need to deliver items to school throughout the day must check in with Student Services. The faculty and staff will make every effort to have students pick-up items brought to school for students, but does not accept responsibility for lost or undelivered items.

### **Parking**

Parking at Anclote High School is a privilege. Students will park only in lots designated as student parking and must display a current parking permit. Vehicles that are not registered or that are inappropriately or illegally parked, or parked so as to cause a safety hazard, may be warned, booted, or towed at the owner's expense. Students are not permitted in the parking lot during the school day, without administrator approval. Anclote High School is a closed campus. Students are not allowed to leave campus during the school day without permission. Students who leave campus without permission will be subject to disciplinary action. A vehicle, upon reasonable suspicion, may be searched for weapons, drugs, or other items, which are illegal, or against School Board policy. If any of these items are found in the car, appropriate legal action will be taken and the parking permit will be revoked.

### **Lockers**

Lockers with combination locks will be issued through student services during the first week of school to those who pay the locker fee. Students are not allowed to change the lock unless approved by administration. Lockers are issued for the storing of school supplies only, and routine inspection of lockers can be expected. The school is not responsible for items in the lockers. Students are not to share their locker or give their locker combination to others. Students will be held responsible for lost/stolen items, including textbooks. All physical education clothing must be kept in P.E. lockers.

### **Dress Code**

Students and parents are encouraged to review the District School Board of Pasco County's Rules of Dress and Appearance in the Student Code of Conduct. The following are common guidelines/clarifications:

- tops must have strap/sleeve of at least three fingers in width
- shorts and skirts must be of modest length (modest length will be considered at the end of a student's fingertips when arms are at their sides, in a relaxed position)
- tops, shirts, and sweaters cannot dip below a line formed between the right and left armpit (this includes, front, back, and sides of garments)
- leggings, spandex pants, yoga pants, or similar pants must be worn with shorts, skirt, or dress at fingertip length
- see-through clothing must be worn over appropriate attire

A student in violation of the dress code may be required to change into appropriate clothing before returning to class. If necessary, the student will contact parents to provide the appropriate clothing. Failure to do so, or repeated violations will result in a discipline referral.

Students are permitted to wear hats on campus, however, wearing of hats and/or head coverings is the teacher's discretion in the classroom. Administration will support the classroom procedures regarding hats/head coverings.

### **Electronic Devices**

Students are expected to follow the district electronic use policy. It is the expectation of Anclote High School that all electronic devices remain out of sight in the classroom, unless authorized by the teacher educational purposes only. In addition, students will be permitted to access personal electronic devices during passing periods and the lunch period.

### **Attendance**

Regular attendance is one of the most important factors in making good grades. It is also an important quality for success in the job market. All absences are considered unexcused unless the student presents an excused note to the Student Services office within three school days of the absence. Students must submit a note signed by a parent/guardian stating student name (first and last), reason for and date of absence, and phone number of parent/guardian to the Student Services office. An excused absence allows the student to make up work at full credit. Following an excused absence, a student will have two school days to request make-up work. The teacher(s) shall specify a reasonable period of time for completion of make-up work. In no case shall the time be less than one full calendar day for each day missed. Work due to be turned in on the day of the excused absence will be turned in upon return and be given full credit. The principal or designee shall have the authority to modify these conditions with a confirmed hardship.

In an effort to support the significant roll attendance plays in academic performance, Anclote High School will be enforcing a Loss of Privilege system. Students may lose the privilege of participating in extra-curricular activities and/or events based on attendance. These include but are not limited to field trips, dances, special events, club activities and participation in athletics and interscholastic extracurricular activities. These activities may involve displays of talent that include, but are not limited to, sports, speech, debate, band, and fine arts interscholastic competitions or festivals and career and technical student organization activities. If a student has unexcused absences in 3 or more periods a day in five or more days, or 5 unexcused absences in any one course within a quarter or ten (10) unexcused absences in any one course within a semester, the student may lose the privilege of participating in extracurricular activities until the end of the following quarter. In addition, the privilege to drive to campus may be revoked until the end of the following grading period. All students will have the opportunity to appeal the Loss of Privilege status each quarter.

### **Discipline**

Level 2 or 3 discipline referrals will result in the loss of privilege in participating in school activities.

### **Early Dismissal**

When a student must be released early from school, the student will need to:

- Bring a signed note from home stating the reason for the dismissal, requested release time, and a phone number where the parent/guardian may be reached for verification.
- Present the note to Student Services PRIOR to the start of school. Notes presented just prior to the dismissal time may need to wait for verification before dismissal.
- A parent/guardian or other authorized person must sign out students in Student Services or, in the case of illness, the clinic.
- Students are to wait in the office until their ride arrives and they have been signed out appropriately.
- Parents are not authorized to give students permission to leave campus without following proper sign-out procedures. Students leaving campus without following sign-out procedures may be subject to disciplinary action.